

PALM BAY

COMMUNITY DEVELOPMENT DISTRICT

April 29, 2022

BOARD OF SUPERVISORS

REGULAR MEETING

AGENDA

Palm Bay Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W•Boca Raton, Florida 33431
Phone (561) 571-0010•Fax (561) 571-0013•Toll-Free (877) 276-0889

April 22, 2022

Board of Supervisors
Palm Bay Community Development District

ATTENDEES: Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.
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Dear Board Members:

The Board of Supervisors of the Palm Bay Community Development District will hold a Regular Meeting on April 29, 2022, at 9:00 a.m., at the Courtyard by Marriott Tampa/Oldsmar, 4014 Tampa Road, Oldsmar, Florida 34677. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments: Agenda Items
3. Consider Appointment of Qualified Elector to Fill Unexpired Term of Seat 4
4. Administration of Oath of Office to Newly Appointed Supervisor (*the following will be provided in a separate package*)
 - A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
 - B. Membership, Obligations and Responsibilities
 - C. Financial Disclosure Forms
 - I. Form 1: Statement of Financial Interests
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - III. Form 1F: Final Statement of Financial Interests
 - D. Form 8B – Memorandum of Voting Conflict
5. Consideration of Resolution 2022-01, Designating Certain Officers of the District, and Providing for an Effective Date
6. Ratification of Resolution 2022-02, Authorizing the Execution and Issuance of its Palm Bay Community Development District Capital Improvement Revenue Note Series 2022 with FineMark National Bank & Trust to Evidence a Loan in the Principal Amount of \$200,000 to Finance Capital Improvements for the District; Authorizing and Approving

Certain Covenants and Agreements with the FineMark National Bank & Trust in Connection Herewith; and Providing for an Effective Date

7. Consideration of Resolution 2022-03, Approving a Proposed Budget for Fiscal Year 2022/2023 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date
8. Consideration of Resolution 2022-04, Designating a Date, Time and Location for a Landowners' Meeting; Providing for Publication; Providing for an Effective Date
9. Consideration of Resolution 2022-05, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2022/2023 and Providing for an Effective Date
10. Discussion/Consideration: Stormwater Management Needs Analysis Report
11. Acceptance of Unaudited Financial Statements as of March 31, 2022
12. Approval of January 13, 2022 Regular Meeting Minutes
13. Staff Reports
 - A. District Counsel: *Straley Robin Vericker*
 - B. District Engineer: *Landmark Engineering & Surveying Corp.*
 - C. District Manager: *Wrathell, Hunt and Associates, LLC*
 - 187 Registered Voters in District as of April 15, 2022
 - NEXT MEETING DATE: July 14, 2022 at 9:00 a.m.

○ QUORUM CHECK

ROB BERGMAN	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SPIROS MARGETIS	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
JOE ASCHENBRENNER	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
VACANT	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
WIN WILLIAMSON	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

14. Public Comments: Non-Agenda Items
15. Supervisors' Requests
16. Adjournment

Should you have any questions, please do not hesitate to contact me directly at 239-464-7114.

Sincerely,



Chesley E. Adams, Jr.
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

CALL IN NUMBER: 1-888-354-0094

PARTICIPANT PASSCODE: 229 774 8903

**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT**

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RESOLUTION 2022-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PALM BAY COMMUNITY DEVELOPMENT DISTRICT DESIGNATING CERTAIN OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Palm Bay Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

WHEREAS, the Board of Supervisors of the District desires to designate certain Officers of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PALM BAY COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. _____ is appointed Chair.

SECTION 2. _____ is appointed Vice Chair.

SECTION 3. Chuck Adams is appointed Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

Craig Wrathell is appointed Assistant Secretary.

SECTION 4. This Resolution supersedes any prior appointments made by the Board for Chair, Vice Chair, Secretary and Assistant Secretaries; however, prior appointments by the Board for Treasurer and Assistant Treasurer(s) remain unaffected by this Resolution.

SECTION 5. This Resolution shall become effective immediately upon its adoption.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

PASSED AND ADOPTED this 29th day of April, 2022.

ATTEST:

**PALM BAY COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

PALM BAY
COMMUNITY DEVELOPMENT DISTRICT

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RESOLUTION NO. 2022-02

A RESOLUTION OF THE PALM BAY COMMUNITY DEVELOPMENT DISTRICT, AUTHORIZING THE EXECUTION AND ISSUANCE OF ITS PALM BAY COMMUNITY DEVELOPMENT DISTRICT CAPITAL IMPROVEMENT REVENUE NOTE SERIES 2022 WITH FINEMARK NATIONAL BANK & TRUST TO EVIDENCE A LOAN IN THE PRINCIPAL AMOUNT OF \$200,000 TO FINANCE CAPITAL IMPROVEMENTS FOR THE DISTRICT; AUTHORIZING AND APPROVING CERTAIN COVENANTS AND AGREEMENTS WITH THE FINEMARK NATIONAL BANK & TRUST IN CONNECTION HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PALM BAY COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. DEFINITIONS. As used herein, unless the context otherwise requires:

“Act” means, as applicable, Chapter 190, Florida Statutes, the Enabling Ordinance, and other applicable provisions of law.

“O & M Assessments” means the annual maintenance non-ad valorem special assessments levied in each year upon all of the assessable real property in the District.

“Bank” means the FineMark National Bank & Trust, the original purchaser of the Note.

“Board of Supervisors” means the governing body of the District, or its successor.

“Chair” means the Chair of the Board of Supervisors of the District and such other person as may be duly authorized to act on the Chair’s behalf.

“District” means the independent special district known as Palm Bay Community Development District created in accordance with the provisions of the Act, or its successor.

"Enabling Ordinance" means Ordinance No. 93-25, enacted by the Hillsborough County Board of County Commissioners on December 3, 1993.

“Note” means the District’s \$200,000.00, Capital Improvement Revenue Note, Series 2022, the form of which is attached hereto as Exhibit “A”.

"Project" means capital improvements to the main gang dock located on District property, boat ramp, and beach park located in the District and related costs thereto including, but not limited to, engineering and legal expenses, capitalized interest, and costs of issuance of the Note.

“Resolution” means this Resolution, authorizing the issuance of the Note, as the same may from time to time be amended, modified or supplemented.

“Secretary” means the Secretary or any Assistant Secretary of the District.

“State” means the State of Florida.

SECTION 2. AUTHORITY FOR RESOLUTION. This Resolution is enacted pursuant to the provisions of the Act. The District has ascertained and hereby determined that enactment of this Resolution is necessary to carry out the powers, purposes and duties expressly provided in the Act, that each and every matter and thing as to which provision is made herein is necessary in order to carry out and effectuate the purposes of the District in accordance with the Act and to carry out and effectuate the plan and purpose of the Act, and that the powers of the District herein exercised are in each case exercised in accordance with the provisions of the Act and in furtherance of the purposes of the District.

SECTION 3. NOTE. The District hereby approves the form and content of the Note presented at this meeting and attached hereto as **Exhibit “A.”** The Chair is hereby authorized to execute and deliver the Note and the Secretary is authorized to attest thereto, in substantially the form presented at this meeting with such changes, modifications, deletions, and insertions as the Chair may deem necessary and appropriate. Such execution and delivery shall be conclusive evidence of the approval thereof by the District.

SECTION 3. AUTHORITY FOR ISSUANCE OF NOTE. Subject and pursuant to the provisions hereof and of the Note, the issuance of the Note in substantially the form attached as **Exhibit “A”** to this Resolution, is hereby authorized in an aggregate principal amount of \$200,000 and no/100 Dollars. The proceeds of the Note may be utilized by the District for the Project and all other lawful purposes. The District hereby acknowledges and affirms the indebtedness evidenced by the Note to the Bank.

SECTION 4. NOTE NOT TO BE GENERAL INDEBTEDNESS OF THE DISTRICT. The Note shall not be, nor shall it constitute a general obligation or indebtedness of the District within the meaning of the Constitution of Florida but shall be payable from and secured by a lien on and pledge of the O&M Assessments levied in each year upon the assessable property in the District, in the manner and to the extent set forth herein and in the Note. The Bank shall never have the right to compel the exercise of the ad valorem taxing power of the District or taxation in any form on any real or personal property to pay the Note or the interest accruing thereon, nor shall the Bank be entitled to payment of such principal and interest from any funds of the District other than the O&M Assessments, all in the manner and to the extent described herein and in the Note. The District does not covenant to maintain any services or programs now provided or maintained by the District which generate non-ad valorem revenue.

SECTION 5. NOTE TO BE SECURED SOLEY FROM PROCEEDS OF THE O&M ASSESSMENTS. The Note shall be secured solely by a lien on and pledge of the O&M Assessments.

SECTION 6. GENERAL AUTHORITY. The Chair and the members of the District Board of Supervisors and the officers, attorneys and other agents or employees of the District are hereby authorized to do all acts and things required of them by this Resolution and the Note or desirable or consistent with the requirements hereof and thereof, for the full punctual and complete performance of all the terms, covenants, and agreements contained in the Note, including the execution of any documents or instruments relating to payment of the Note, and each member, employee, attorney and officer of the District is hereby authorized and directed to execute and deliver any and all papers and instruments and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated hereunder.

SECTION 7. SAVINGS CLAUSE. If any section, paragraph, sentence, clause or phrase of this Resolution shall, for any reason, be held to be invalid or unenforceable, such decision shall not affect the validity of the remaining sections, paragraphs, sentences, clauses or phrase of this Resolution.

SECTION 8. OPEN MEETINGS. It is hereby found and determined that all official acts of the Board concerning and relating to the issuance, sale, and delivery of the Note, including but not limited to adoption of this Resolution, were taken in open meetings of the Board and all deliberations of the members of the Board that resulted in such official acts were in meetings open to the public, in compliance with all legal requirements including, but not limited to, the requirements of Florida Statutes, Section 286.011.

SECTION 9. APPROVAL OF PRIOR ACTIONS. All actions taken to date by the members of the Board and the District officers, agents and consultants of the District in furtherance of the issuance of the Note, including, but not limited to, the approval of the Bank term sheet dated August 31, 2021, are hereby approved, confirmed and ratified.

SECTION 10. NO THIRD-PARTY BENEFICIARIES. Except as herein otherwise expressly provided, nothing in this Resolution expressed or implied is intended or shall be construed to confer upon any person, firm or corporation other than the District and the Bank as parties to the Note, any right, remedy or claim, legal or equitable, under or by reason of this Resolution or any provision hereof; this Resolution and all its provisions being intended to be and being for the sole and exclusive benefit of the District and the Bank as parties to the Note.

SECTION 11. CONTROLLING LAW; MEMBERS OF DISTRICT NOT LIABLE. All covenants, stipulations, obligations, and agreements of the District contained in this Resolution and the Note shall be covenants, stipulations, obligations and agreements of the District to the full extent authorized by the Act and provided by the Constitution and laws of the State of Florida. No covenant, stipulation, obligation or agreement contained in this Resolution and the Note shall be a covenant, stipulation, obligation or agreement of any present or future member, agent, officer or employee of the District or the Board in his or her individual capacity, and neither the members or officers of the Board nor any official executing the Note shall be liable personally or subject to any personal liability or accountability by reason of the issuance or the execution of the Note by the District or such members thereof.

SECTION 12. CONFLICTS. All resolutions or parts thereof which conflict herewith are, to the extent of such conflict, superseded and repealed.

SECTION 13. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

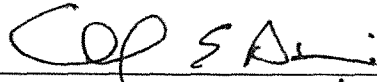
APPROVED

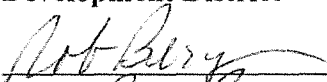
PASSED AND ~~ADOPTED~~ by the Board of Supervisors of the Palm Bay Community Development District, this 14 day of FEBRUARY, 2022.

↓
on January 13, 2022, and signed on

Attest:

Palm Bay Community
Development District


Name: CHESLEY E. ADAMS Jr.
Secretary


Name: Rob Bergman
Chair, Board of Supervisors

RESOLUTION NO. 2022-02

A RESOLUTION OF THE PALM BAY COMMUNITY DEVELOPMENT DISTRICT, AUTHORIZING THE EXECUTION AND ISSUANCE OF ITS PALM BAY COMMUNITY DEVELOPMENT DISTRICT CAPITAL IMPROVEMENT REVENUE NOTE SERIES 2022 WITH FINEMARK NATIONAL BANK & TRUST TO EVIDENCE A LOAN IN THE PRINCIPAL AMOUNT OF \$200,000 TO FINANCE CAPITAL IMPROVEMENTS FOR THE DISTRICT; AUTHORIZING AND APPROVING CERTAIN COVENANTS AND AGREEMENTS WITH THE FINEMARK NATIONAL BANK & TRUST IN CONNECTION HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PALM BAY COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. DEFINITIONS. As used herein, unless the context otherwise requires:

“Act” means, as applicable, Chapter 190, Florida Statutes, the Enabling Ordinance, and other applicable provisions of law.

“O & M Assessments” means the annual maintenance non-ad valorem special assessments levied in each year upon all of the assessable real property in the District.

“Bank” means the FineMark National Bank & Trust, the original purchaser of the Note.

“Board of Supervisors” means the governing body of the District, or its successor.

“Chair” means the Chair of the Board of Supervisors of the District and such other person as may be duly authorized to act on the Chair’s behalf.

“District” means the independent special district known as Palm Bay Community Development District created in accordance with the provisions of the Act, or its successor.

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"Project" means capital improvements to the main gang dock located on District property, boat ramp, and beach park located in the District and related costs thereto including, but not limited to, engineering and legal expenses, capitalized interest, and costs of issuance of the Note.

“Resolution” means this Resolution, authorizing the issuance of the Note, as the same may from time to time be amended, modified or supplemented.

“Secretary” means the Secretary or any Assistant Secretary of the District.

“State” means the State of Florida.

SECTION 2. AUTHORITY FOR RESOLUTION. This Resolution is enacted pursuant to the provisions of the Act. The District has ascertained and hereby determined that enactment of this Resolution is necessary to carry out the powers, purposes and duties expressly provided in the Act, that each and every matter and thing as to which provision is made herein is necessary in order to carry out and effectuate the purposes of the District in accordance with the Act and to carry out and effectuate the plan and purpose of the Act, and that the powers of the District herein exercised are in each case exercised in accordance with the provisions of the Act and in furtherance of the purposes of the District.

SECTION 3. NOTE. The District hereby approves the form and content of the Note presented at this meeting and attached hereto as **Exhibit “A.”** The Chair is hereby authorized to execute and deliver the Note and the Secretary is authorized to attest thereto, in substantially the form presented at this meeting with such changes, modifications, deletions, and insertions as the Chair may deem necessary and appropriate. Such execution and delivery shall be conclusive evidence of the approval thereof by the District.

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SECTION 4. NOTE NOT TO BE GENERAL INDEBTEDNESS OF THE DISTRICT. The Note shall not be, nor shall it constitute a general obligation or indebtedness of the District within the meaning of the Constitution of Florida but shall be payable from and secured by a lien on and pledge of the O&M Assessments levied in each year upon the assessable property in the District, in the manner and to the extent set forth herein and in the Note. The Bank shall never have the right to compel the exercise of the ad valorem taxing power of the District or taxation in any form on any real or personal property to pay the Note or the interest accruing thereon, nor shall the Bank be entitled to payment of such principal and interest from any funds of the District other than the O&M Assessments, all in the manner and to the extent described herein and in the Note. The District does not covenant to maintain any services or programs now provided or maintained by the District which generate non-ad valorem revenue.

SECTION 5. NOTE TO BE SECURED SOLELY FROM PROCEEDS OF THE O&M ASSESSMENTS. The Note shall be secured solely by a lien on and pledge of the O&M Assessments.

SECTION 6. GENERAL AUTHORITY. The Chair and the members of the District Board of Supervisors and the officers, attorneys and other agents or employees of the District are hereby authorized to do all acts and things required of them by this Resolution and the Note or desirable or consistent with the requirements hereof and thereof, for the full punctual and complete performance of all the terms, covenants, and agreements contained in the Note, including the execution of any documents or instruments relating to payment of the Note, and each member, employee, attorney and officer of the District is hereby authorized and directed to execute and deliver any and all papers and instruments and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated hereunder.

SECTION 7. SAVINGS CLAUSE. If any section, paragraph, sentence, clause or phrase of this Resolution shall, for any reason, be held to be invalid or unenforceable, such decision shall not affect the validity of the remaining sections, paragraphs, sentences, clauses or phrase of this Resolution.

SECTION 8. OPEN MEETINGS. It is hereby found and determined that all official acts of the Board concerning and relating to the issuance, sale, and delivery of the Note, including but not limited to adoption of this Resolution, were taken in open meetings of the Board and all deliberations of the members of the Board that resulted in such official acts were in meetings open to the public, in compliance with all legal requirements including, but not limited to, the requirements of Florida Statutes, Section 286.011.

SECTION 9. APPROVAL OF PRIOR ACTIONS. All actions taken to date by the members of the Board and the District officers, agents and consultants of the District in furtherance of the issuance of the Note, including, but not limited to, the approval of the Bank term sheet dated August 31, 2021, are hereby approved, confirmed and ratified.

SECTION 10. NO THIRD-PARTY BENEFICIARIES. Except as herein otherwise expressly provided, nothing in this Resolution expressed or implied is intended or shall be construed to confer upon any person, firm or corporation other than the District and the Bank as parties to the Note, any right, remedy or claim, legal or equitable, under or by reason of this Resolution or any provision hereof; this Resolution and all its provisions being intended to be and being for the sole and exclusive benefit of the District and the Bank as parties to the Note.

SECTION 11. CONTROLLING LAW; MEMBERS OF DISTRICT NOT LIABLE. All covenants, stipulations, obligations, and agreements of the District contained in this Resolution and the Note shall be covenants, stipulations, obligations and agreements of the District to the full extent authorized by the Act and provided by the Constitution and laws of the State of Florida. No covenant, stipulation, obligation or agreement contained in this Resolution and the Note shall be a covenant, stipulation, obligation or agreement of any present or future member, agent, officer or employee of the District or the Board in his or her individual capacity, and neither the members or officers of the Board nor any official executing the Note shall be liable personally or subject to any personal liability or accountability by reason of the issuance or the execution of the Note by the District or such members thereof.

SECTION 12. CONFLICTS. All resolutions or parts thereof which conflict herewith are, to the extent of such conflict, superseded and repealed.

SECTION 13. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

PASSED AND APPROVED by the Board of Supervisors of the Palm Bay Community Development District at its meeting on January 13, 2022, and signed on this 14th day of February, 2022.

RATIFIED by the Board of Supervisors this 29th day of April, 2022.

Attest:

**Palm Bay Community
Development District**

Name: _____
Secretary

Name: _____
Chair, Board of Supervisors

PALM BAY
COMMUNITY DEVELOPMENT DISTRICT

7

RESOLUTION 2022-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PALM BAY COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2022/2023 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Palm Bay Community Development District ("**District**") prior to June 15, 2022, a proposed budget ("**Proposed Budget**") for the fiscal year beginning October 1, 2022 and ending September 30, 2023 ("**Fiscal Year 2022/2023**"); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PALM BAY COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2022/2023 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: July 14, 2022

HOUR: 9:00 a.m.

LOCATION: Courtyard by Marriott Tampa/Oldsmar
4014 Tampa Road
Oldsmar, Florida 34677

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL-PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Hillsborough County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 29th DAY OF APRIL, 2022.

ATTEST:

**PALM BAY COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

EXHIBIT A: Fiscal Year 2022/2023 Proposed Budget

**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT
PROPOSED BUDGET
FISCAL YEAR 2023**

**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT
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**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022				Proposed Budget FY 2023
	Adopted Budget FY 2022	Actual Through 3/31/2022	Projected Through 9/30/2022	Total Actual & Projected	
REVENUES					
Assessment levy - gross	\$ 193,521				\$ 193,605
Allowable discounts (4%)	(7,741)				(7,744)
Assessment levy - net	185,780	\$ 173,770	\$ 12,010	\$ 185,780	185,861
Interest & miscellaneous	250	2,830	(2,580)	250	250
Total revenues	186,030	176,600	9,430	186,030	186,111
EXPENDITURES					
Professional & administrative fees					
Supervisors	5,383	1,722	3,661	5,383	5,383
Management	18,536	9,268	9,268	18,536	18,536
Audit	7,200	-	7,200	7,200	7,200
Legal	2,000	3,098	-	3,098	2,000
Engineering	-	1,325	-	1,325	-
Postage	425	169	256	425	425
Meeting room	1,000	355	645	1,000	1,000
Insurance	7,584	7,135	-	7,135	7,584
Printing and binding	548	274	274	548	548
Legal advertising	2,000	791	1,209	2,000	2,000
Other current charges	800	422	378	800	800
Annual district filing fee	175	175	-	175	175
Website	705	-	705	705	705
ADA website compliance	205	-	205	205	205
Tax bills	675	-	675	675	675
Total professional & administrative fees	47,236	24,734	24,476	49,210	47,236
Debt service					
Cost of issuance	-	3,500	-	3,500	-
Total parks and recreation	-	3,500	-	3,500	-
Parks and recreation services					
Boat lift repair and maintenance	6,000	1,764	2,000	3,764	6,000
Lake maintenance	2,500	1,025	1,475	2,500	2,500
Capital outlay: funded by 2022 Note	-	-	160,000	160,000	-
2022 Note repayment	53,500	21,425	41,521	62,946	46,083
Total parks and recreation	62,000	24,214	204,996	229,210	54,583
Access Control/Entry					
Telephone - gate	3,000	1,595	1,405	3,000	3,000
Insurance - property and casualty	2,976	2,801	-	2,801	2,976
Repair and maintenance - gate	28,000	15,328	12,672	28,000	28,000
Landscape maintenance	14,000	7,349	6,651	14,000	16,000
Capital outlay	5,000	-	5,000	5,000	5,000
Contingency	750	-	750	750	750
Total access control	53,726	27,073	26,478	53,551	55,726

**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022			Total Actual & Projected	Proposed Budget FY 2023
	Adopted Budget FY 2022	Actual Through 3/31/2022	Projected Through 9/30/2022		
Roadway/signage/street lighting					
Electric utility service	13,000	7,763	5,237	13,000	13,000
Repairs and maintenance	3,000	2,692	500	3,192	3,000
Total roadway/signage/street lighting	<u>16,000</u>	<u>10,455</u>	<u>5,737</u>	<u>16,192</u>	<u>16,000</u>
Other fees & charges					
Property appraiser	2,903	-	2,903	2,903	2,904
Tax collector	3,870	4,102	-	4,102	3,872
Total other fees & charges	<u>6,773</u>	<u>4,102</u>	<u>2,903</u>	<u>7,005</u>	<u>6,776</u>
 Total expenditures and other charges	<u>185,735</u>	<u>94,078</u>	<u>264,590</u>	<u>355,168</u>	<u>180,321</u>
 Excess/(deficiency) of revenues over/(under) expenditures	295	82,522	(255,160)	(169,138)	5,790
OTHER FINANCING SOURCES/(USES)					
Misc capitl improvements loan proceeds	-	200,000	-	200,000	-
Total other financing sources	<u>-</u>	<u>200,000</u>	<u>-</u>	<u>200,000</u>	<u>-</u>
Net change in fund balances	295	282,522	(255,160)	30,862	5,790
 Fund balance - beginning (unaudited)	62,720	8,269	290,791	8,269	39,131
Fund balance - ending (projected)	<u>\$ 63,015</u>	<u>\$ 290,791</u>	<u>\$ 35,631</u>	<u>\$ 39,131</u>	<u>\$ 44,921</u>

**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES

Supervisors	\$ 5,383
<p>Statutory set at \$200 (plus applicable taxes) for each meeting of the Board of Supervisors not to exceed \$4,800 for each fiscal year. The District anticipates meeting five times.</p>	
Management	18,536
<p>Wrathell, Hunt and Associates, LLC specializes in managing community development districts in the State of Florida by combining the knowledge, skills and experiences of a team of professionals to ensure compliance with all governmental requirements of the District, develop financing programs, administer the issuance of tax exempt bond financing's and finally operate and maintain the assets of the community.</p>	
Audit	7,200
<p>The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to Florida State Law and the Rules of the Florida Auditor General.</p>	
Legal	2,000
<p>Straley, Robin, Vericker provides on-going general counsel and legal representation. These lawyers are confronted with issues relating to public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts. In this capacity, they provide services as "local government lawyers," realizing that this type of local government is very limited in its scope - providing infrastructure and services to development.</p>	
Postage	425
<p>Mailing of agenda packages, overnight deliveries, correspondence, etc.</p>	
Meeting room	1,000
<p>The use of the room for board meetings.</p>	
Insurance	7,584
<p>The District carries public officials liability and general liability insurance. The limit of liability for this coverage is set at \$1,000,000 for general liability (\$2,000,000 general aggregate) and \$1,000,000 for public officials liability.</p>	
Printing and binding	548
<p>Letterhead, envelopes, copies, etc.</p>	
Legal advertising	2,000
<p>The District advertises in the Tampa Tribune for monthly meetings, special meetings, public hearings, bidding, etc. Based on prior year's experience.</p>	
Other current charges	800
<p>Bank charges and other miscellaneous expenses incurred during the year.</p>	
Annual district filing fee	175
<p>Annual fee paid to the Department of Economic Opportunity.</p>	
Website	705
ADA website compliance	205
Tax bills	675

**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES (Continued)

Parks and recreation services

The following categories are considered to be incidental to the daily operations.	
Boat lift repair and maintenance	6,000
The District is responsible for the repair and maintenance of the boat lift.	
Lake maintenance	2,500
The District is responsible for the repair and maintenance of its water management facilities.	
2022 Note repayment	46,083
The District anticipates miscellaneous capital repairs and annual repayment of 2021 note beginning in fiscal year 2022.	

Access Control/Entry

Telephone - gate	3,000
For communication purposes at the gate, which includes monthly services with Spectrum and Frontier.	
Insurance - property and casualty	2,976
This item covers the property and casualty of the District's facilities, which is the catwalk at the marina (\$25,000), lift station (\$50,000), security gate (\$50,000), fountain (\$5,000), boat lift (\$125,000), entrance sign (\$4,000) for a total of \$259,000.	
Repair and maintenance - gate	28,000
The District is responsible for the repair and maintenance of the facilities. For fiscal year 2021 this also includes recurring monthly costs for Envera gate monitoring.	
Landscape maintenance	16,000
This District contracts with an outside company to maintain the landscaping of District land. The contract provides for equipment, labor and materials. Costs also include mulching, tree trimming, on-call services and blowing off streets (twice monthly).	
Capital outlay	5,000
For fiscal year 2021, this includes one time capital costs for updating the main entry landscaping etc.	
Contingency	750
The purpose of this account is to provide for unexpected expenditures that may be incurred during the upcoming fiscal year.	

Roadway/signage/street lighting

The following categories are considered to be incidental to the daily operations.	
Electric utility service	13,000
Repairs and maintenance	3,000
Other Fees & Charges	
Property appraiser	2,904
The property appraiser's fee is 1.5% of the assessments.	
Tax collector	3,872
The tax collector's fee is 2% of the assessments.	
Total expenditures	<u><u>\$180,321</u></u>

Palm Bay

Community Development District

2022 Note

\$200,000

Amortization Schedule

Payment Date	Payment Amount	Interest Paid	Principal Paid	Remaining Balance
05/01/2022	41,520.83	1,520.83	40,000.00	160,000.00
11/01/2022	3,066.67	3,066.67	-	160,000.00
05/01/2023	43,016.67	3,016.67	40,000.00	120,000.00
11/01/2023	2,300.00	2,300.00	-	120,000.00
05/01/2024	42,275.00	2,275.00	40,000.00	80,000.00
11/01/2024	1,533.33	1,533.33	-	80,000.00
05/01/2025	41,508.33	1,508.33	40,000.00	40,000.00
11/01/2025	766.67	766.67	-	40,000.00
05/01/2026	40,754.17	754.17	40,000.00	-
Total	<u>\$216,741.67</u>	<u>-</u>	<u>\$200,000.00</u>	

**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT
ENTERPRISE FUND
FISCAL YEAR 2023**

	Fiscal Year 2022				Proposed Budget FY 2023
	Adopted Budget FY 2022	Actual Through 3/31/2022	Projected Through 9/30/2022	Total Actual & Projected	
OPERATING REVENUES					
Assessment levy - gross	\$ 23,125				\$ 23,125
Allowable discounts (4%)	(925)				(925)
Assessment levy - net*	22,200	\$ 20,756	\$ 1,444	\$ 22,200	22,200
Charges for sales and services:					
Water and sewer	110,000	56,368	53,632	110,000	110,000
Interest	10	4	-	4	10
Total revenues	132,210	77,128	55,076	132,204	132,210
OPERATING EXPENDITURES					
Water and sewer - county	95,767	54,039	41,728	95,767	95,767
Maintenance costs*	20,000	15,576	4,424	20,000	20,000
Other current charges*	2,200	1,033	1,167	2,200	2,200
Total operating expenditures	117,967	70,648	47,319	117,967	117,967
Operating income	14,243	6,480	7,757	14,237	14,243
NONOPERATING REVENUES/(EXPENSES)					
Property appraiser	(333)	-	(333)	(333)	(333)
Tax collector	(444)	(415)	(29)	(444)	(444)
Total nonoperating revenues/(expenses)	(777)	(415)	(362)	(777)	(777)
Income before contributions and transfers	13,466	6,065	7,395	13,460	13,466
Transfers out	-	-	-	-	-
Change in net assets	13,466	6,065	7,395	13,460	13,466
Total net assets - beginning (unaudited)	77,410	86,904	92,969	86,904	100,364
Total net assets - ending (projected)	\$ 90,876	\$ 92,969	\$ 100,364	\$ 100,364	\$ 113,830

**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT
PROJECTED ASSESSMENTS PER UNIT**

Assessment Summary					
Description	General Fund	Debt Service Fund	Enterprise Fund	Total assessment	Percent change over prior year
Fiscal year 2023	\$ 1,936.05	\$ -	\$ 231.25	\$ 2,167.30	0.04%
Fiscal year 2022	\$ 1,935.21	\$ -	\$ 231.25	\$ 2,166.46	

PALM BAY
COMMUNITY DEVELOPMENT DISTRICT

8

RESOLUTION 2022-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PALM BAY COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A DATE, TIME AND LOCATION FOR A LANDOWNERS' MEETING; PROVIDING FOR PUBLICATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Palm Bay Community Development District ("**District**") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hillsborough County, Florida; and

WHEREAS, the District's Board of Supervisors ("**Board**") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by provisions of Chapter 286, Florida Statutes; and

WHEREAS, the effective date of Ordinance No., 93-25, creating the District was the 3rd day of December, 1993; and

WHEREAS, the District is statutorily required to hold a meeting of the landowners of the District for the purpose of electing supervisors for the District on a date in November established by the Board, which shall be noticed pursuant to Section 190.006(2)(a), Florida Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PALM BAY COMMUNITY DEVELOPMENT DISTRICT:

Section 1. In accordance with Section 190.006(2), Florida Statutes, the meeting of the landowners to elect three (3) supervisors of the District, shall be held on the ____ day of November, 2022 at _____ a/p.m., at the Courtyard by Marriott Tampa/Oldsmar, located at 4014 Tampa Road, Oldsmar, Florida 34677.

Section 2. The District's Secretary is hereby directed to publish notice of this landowners' meeting in accordance with the requirements of Section 190.006(2)(a), Florida Statutes.

Section 3. Pursuant to Section 190.006(2)(b), Florida Statutes, the landowners' meeting and election has been announced by the Board at its April 29, 2020 meeting. A sample notice of landowners' meeting and election, proxy, ballot form and instructions were presented at such meeting and are attached hereto as **Exhibit A**. Such documents are available for review and copying during normal business hours at the office of the District Manager, Wrathell, Hunt & Associates, LLC, located at 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 29TH DAY OF APRIL, 2022.

PALM BAY COMMUNITY DEVELOPMENT DISTRICT

CHAIR/VICE CHAIR, BOARD OF SUPERVISORS

ATTEST:

SECRETARY/ASSISTANT SECRETARY

EXHIBIT A

NOTICE OF LANDOWNERS' MEETING AND ELECTION AND MEETING OF THE BOARD OF SUPERVISORS OF THE PALM BAY COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given to the public and all landowners within Palm Bay Community Development District (the "District") in Hillsborough County, Florida, advising that a meeting of landowners will be held for the purpose of electing three (3) persons to the District Board of Supervisors. Immediately following the landowners' meeting there will be convened a meeting of the Board of Supervisors for the purpose of considering certain matters of the Board to include election of certain District officers, and other such business which may properly come before the Board.

DATE: November __, 2022

TIME: _____ A/P.M.

PLACE: Courtyard by Marriott Tampa/Oldsmar
4014 Tampa Road
Oldsmar, Florida 34677

Each landowner may vote in person or by written proxy. Proxy forms may be obtained upon request at the office of the District Manager, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431. At said meeting each landowner or his or her proxy shall be entitled to nominate persons for the position of Supervisor and cast one vote per acre of land, or fractional portion thereof, owned by him or her and located within the District for each person to be elected to the position of Supervisor. A fraction of an acre shall be treated as one acre, entitling the landowner to one vote with respect thereto. Platted lots shall be counted individually and rounded up to the nearest whole acre. The acreage of platted lots shall not be aggregated for determining the number of voting units held by a landowner or a landowner's proxy. At the landowners' meeting the landowners shall select a person to serve as the meeting chair and who shall conduct the meeting.

The landowners' meeting and the Board of Supervisors meeting are open to the public and will be conducted in accordance with the provisions of Florida law. One or both of the meetings may be continued to a date, time, and place to be specified on the record at such meeting. A copy of the agenda for these meetings may be obtained from 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431, 561-571-0010, during normal business hours. There may be an occasion where one or more supervisors will participate by telephone.

Any person requiring special accommodations to participate in these meetings is asked to contact the District Office at (877) 276-0889, at least 48 hours before the hearing. If you are hearing or speech impaired, please contact the Florida Relay Service at (800) 955-8770 for aid in contacting the District Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that such person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Chesley E Adams. Jr.
District Manager

Run Date(s): _____ & _____

PUBLISH: ONCE A WEEK FOR 2 CONSECUTIVE WEEKS, THE LAST DAY OF PUBLICATION TO BE NOT FEWER THAN 14 DAYS OR MORE THAN 28 DAYS BEFORE THE DATE OF ELECTION, IN A NEWSPAPER WHICH IS IN GENERAL CIRCULATION IN THE AREA OF THE DISTRICT

**INSTRUCTIONS RELATING TO LANDOWNERS' MEETING OF
PALM BAY COMMUNITY DEVELOPMENT DISTRICT
FOR THE ELECTION OF SUPERVISORS**

DATE OF LANDOWNERS' MEETING: **November __, 2022**

TIME: **___ A/P.M.**

LOCATION: **Courtyard by Marriott Tampa/Oldsmar
4014 Tampa Road
Oldsmar, Florida 34677**

Pursuant to Chapter 190, Florida Statutes, and after a Community Development District ("**District**") has been established and the landowners have held their initial election, there shall be a subsequent landowners' meeting for the purpose of electing members of the Board of Supervisors ("**Board**") every two years until the District qualifies to have its board members elected by the qualified electors of the District. The following instructions on how all landowners may participate in the election are intended to comply with Section 190.006(2)(b), Florida Statutes.

A landowner may vote in person at the landowners' meeting, or the landowner may nominate a proxy holder to vote at the meeting in place of the landowner. Whether in person or by proxy, each landowner shall be entitled to cast one vote per acre of land owned by him or her and located within the District, for each position on the Board that is open for election for the upcoming term. A fraction of an acre shall be treated as one (1) acre, entitling the landowner to one vote with respect thereto. Please note that a particular parcel of real property is entitled to only one vote for each eligible acre of land or fraction thereof; therefore, two or more people who own real property in common, that is one acre or less, are together entitled to only one vote for that real property.

At the landowners' meeting, the first step is to elect a chair for the meeting, who may be any person present at the meeting. The landowners shall also elect a secretary for the meeting who may be any person present at the meeting. The secretary shall be responsible for the minutes of the meeting. The chair shall conduct the nominations and the voting. If the chair is a landowner or proxy holder of a landowner, he or she may nominate candidates and make and second motions. Candidates must be nominated and then shall be elected by a vote of the landowners. Nominees may be elected only to a position on the Board that is open for election for the upcoming term.

This year, three (3) seats on the Board will be up for election by landowners. The two candidates receiving the highest number of votes shall be elected for a term of four (4) years. The candidate receiving the next highest number of votes shall be elected for a term of two (2) years. The term of office for each successful candidate shall commence upon election.

A proxy is available upon request. To be valid, each proxy must be signed by one of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

LANDOWNER PROXY
PALM BAY COMMUNITY DEVELOPMENT DISTRICT
HILLSBOROUGH COUNTY, FLORIDA
LANDOWNERS' MEETING – NOVEMBER ____, 2022

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints _____ (“Proxy Holder”) for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners of the Palm Bay Community Development District to be held at Courtyard by Marriott Tampa/Oldsmar, 4014 Tampa Road, Oldsmar, Florida 34677, on November ____, 2022, at ____ a/p.m., and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner that the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing that may be considered at said meeting including, but not limited to, the election of members of the Board of Supervisors. Said Proxy Holder may vote in accordance with his or her discretion on all matters not known or determined at the time of solicitation of this proxy, which may legally be considered at said meeting.

Any proxy heretofore given by the undersigned for said meeting is hereby revoked. This proxy is to continue in full force and effect from the date hereof until the conclusion of the landowners’ meeting and any adjournment or adjournments thereof, but may be revoked at any time by written notice of such revocation presented at the landowners’ meeting prior to the Proxy Holder’s exercising the voting rights conferred herein.

 Printed Name of Legal Owner

 Signature of Legal Owner

 Date

<u>Parcel Description</u>	<u>Acreage</u>	<u>Authorized Votes</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

[Insert above, the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel. If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

Total Number of Authorized Votes: _____

NOTES: Pursuant to Section 190.006(2)(b), Florida Statutes (2015), a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto. Moreover, two (2) or more persons who own real property in common that is one acre or less are together entitled to only one vote for that real property.

If the fee simple landowner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto (e.g., bylaws, corporate resolution, etc.).

OFFICIAL BALLOT

**PALM BAY COMMUNITY DEVELOPMENT DISTRICT
HILLSBOROUGH COUNTY, FLORIDA
LANDOWNERS' MEETING - NOVEMBER __, 2022**

For Election (3 Supervisors): The two (2) candidates receiving the highest number of votes will each receive a four (4) year term, and the one (1) candidate receiving the next highest number of votes will receive a two (2) year term, with the term of office for the successful candidates commencing upon election.

The undersigned certifies that he/she/it is the fee simple owner of land, or the proxy holder for the fee simple owner of land, located within the Palm Bay Community Development District and described as follows:

Description	Acreage
_____	_____
_____	_____
_____	_____

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel.] [If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

or

Attach Proxy.

I, _____, as Landowner, or as the proxy holder of _____ (Landowner) pursuant to the Landowner's Proxy attached hereto, do cast my votes as follows:

SEAT	NAME OF CANDIDATE	NUMBER OF VOTES
2.	_____	_____
3.	_____	_____
5.	_____	_____

Date: _____ Signed: _____

Printed Name: _____

PALM BAY
COMMUNITY DEVELOPMENT DISTRICT

9

RESOLUTION 2022-05

A RESOLUTION OF THE PALM BAY COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIMES AND LOCATIONS FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT FOR FISCAL YEAR 2022/2023 AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Palm Bay Community Development District ("District") is a local unit of special-purpose government created by, and existing pursuant to Chapter 190, *Florida Statutes*, and situated entirely within Hillsborough County, Florida; and

WHEREAS, the Board of Supervisors of the District ("Board") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, *Florida Statutes*; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PALM BAY COMMUNITY DEVELOPMENT DISTRICT

SECTION 1. ADOPTING REGULAR MEETING SCHEDULE. Regular meetings of the District's Board shall be held during Fiscal Year 2022/2023 as provided on the schedule attached hereto as **Exhibit A**.

SECTION 2. FILING REQUIREMENT. In accordance with Section 189.015(1), *Florida Statutes*, the District's Secretary is hereby directed to file a schedule of the District's regular meetings annually with Hillsborough County and the Florida Department of Economic Opportunity.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 29th day of April, 2022.

ATTEST:

PALM BAY COMMUNITY DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

Exhibit "A"

PALM BAY COMMUNITY DEVELOPMENT DISTRICT		
BOARD OF SUPERVISORS FISCAL YEAR 2022/2023 MEETING SCHEDULE		
LOCATION		
<i>Courtyard by Marriott Tampa/Oldsma, 4014 Tampa Road, Oldsma, Florida 34677</i>		
DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 13, 2022	Regular Meeting	9:00 AM
January 12, 2023	Regular Meeting	9:00 AM
April 13, 2023	Regular Meeting	9:00 AM
July 13, 2023	Public Hearing & Regular Meeting	9:00 AM

PALM BAY
COMMUNITY DEVELOPMENT DISTRICT

10

Project & Type Information			Expenditures (in \$thousands)				
Project Type (Choose from dropdown list)	Funding Source Type (Choose from dropdown list)	Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

Project & Type Information			Expenditures				
Project Type	Funding Source Type		LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Expansion Projects, Flood Protection	Committed Funding Source	Aggregated Total	0	0	0	0	0
Expansion Projects, Water Quality	Committed Funding Source	Aggregated Total	0	0	0	0	0
Resiliency Projects	Committed Funding Source	Aggregated Total	0	0	0	0	0
End of Useful Life Replacement Projects	Committed Funding Source	Aggregated Total	0	0	0	0	0
Expansion Projects, Flood Protection	No Identified Funding Source	Aggregated Total	0	0	0	0	0
Expansion Projects, Water Quality	No Identified Funding Source	Aggregated Total	0	0	0	0	0
Resiliency Projects	No Identified Funding Source	Aggregated Total	0	0	0	0	0
End of Useful Life Replacement Projects	No Identified Funding Source	Aggregated Total	0	0	0	0	0
Total of Projects without Project Type and/or Funding Source Type			0	0	0	0	0

**TEMPLATE FOR LOCAL GOVERNMENTS AND SPECIAL DISTRICTS FOR PERFORMING A STORMWATER NEEDS
ANALYSIS PURSUANT TO SECTION 5 OF SECTION 403.9302, FLORIDA STATUTES**

INTRODUCTION

As part of the 2021 regular session, the Legislature recognized the need for a long-term planning process for stormwater and wastewater. Section 403.9302, Florida Statutes, requires a 20-year needs analysis from the local governments providing stormwater services. Because this planning document is forward-looking, it will necessarily include a large number of assumptions about future actions. These assumptions should be based on any available information coupled with best professional judgment of the individuals completing the document.

Completing this template by June 30, 2022, will fulfill the statutory requirements for the first round of 20-year needs analyses for stormwater. The template was generated by EDR in cooperation with local governments, Special Districts, the Florida Department of Environmental Protection (DEP), the Water Management Districts, the Florida Stormwater Association, private consultants, and others. Use of this tool will help ensure that information is compiled consistently for the Office of Economic & Demographic Research's (EDR) report to the Legislature.

For the purposes of this document, a stormwater management program and a stormwater management system are as defined in statute (s. 403.031(15) and (16), F.S., respectively; language provided here: <https://www.flsenate.gov/Laws/Statutes/2021/403.031>). Plainly speaking, the "program" is the institutional framework whereby stormwater management activities (MS4 NPDES permit activities, and other regulatory activities, construction, operation and maintenance, etc.) are carried out by the public authority. The "system" comprises the physical infrastructure that is owned and/or operated by the local government or special district that specifically is intended to control, convey or store stormwater runoff for treatment and flood protection purposes.

For the purposes of this document, the following guiding principles have been adopted:

- Stormwater systems or facilities owned and operated by any of the following are excluded from reporting requirements for local governments and special districts:
 - o Private entities or citizens
 - o Federal government
 - o State government, including the Florida Department of Transportation (FDOT)
 - o Water Management Districts
 - o School districts
 - o State universities or Florida colleges
- Local government expenditures associated with routine operation and maintenance are fully funded prior to commencing new projects and initiatives.
- Local government submissions will include the activities of dependent special districts. Only independent special districts report separately. For a list of all special districts in the state and their type (*i.e.*, dependent or independent), please see the Department of Economic Opportunity's Official List of Special Districts at the following link: <http://specialdistrictreports.floridajobs.org/webreports/alphalist.aspx>.
- With respect to federal and state statutes and rulemaking, current law and current administration prevails throughout the 20-year period. In other words, the state's present legal framework (*i.e.*, the status quo) continues throughout the period.

GENERAL INSTRUCTIONS FOR USING THE TEMPLATE

Instructions for submitting the template are still under development. Additional information regarding submission and answers to frequently asked questions will be posted on EDR's website, along with other useful materials, here: <http://edr.state.fl.us/Content/natural-resources/stormwaterwastewater.cfm>

The statutory language forms the titles for each part. This template asks that you group your recent and projected expenditures in prescribed categories. A detailed list of the categories is provided in part 5.0.

The same project should not appear on multiple tables in the jurisdiction's response unless the project's expenditures are allocated between those tables. All expenditures should be reported in \$1,000s (*e.g.*, five hundred thousand dollars should be reported as \$500).

For any jurisdiction that is contracting with another jurisdiction where both could be reporting the same expenditure, please contact EDR for additional guidance. In situations where a reporting jurisdiction contracts with a non-reporting jurisdiction, (*i.e.*, FDOT, the water management districts, the state or federal government), the reporting jurisdiction should include the expenditures.

When reporting cost information, please only include the expenditures that have flowed, are flowing, or will likely flow through your jurisdiction's budget. While necessary to comply with the statute, the concept of "future expenditures" should be viewed as an expression of identified needs.

These projections are necessarily speculative and do not represent a firm commitment to future budget actions by the jurisdiction.

This Excel workbook contains three worksheets for data entry. (Along the bottom of the screen, the three tabs are highlighted green.) Empty cells with visible borders are unlocked for data entry. In the first tab, titled "Background through Part 4," the information requested is either text, a dropdown list (*e.g.*, Yes or No), or a checkbox. The next tab, "Part 5 through Part 8," contains tables for expenditure or revenue data as well as some follow-up questions that may have checkboxes, lists, or space for text.

In Part 5 and Part 6, the expenditure tables have space for up to 5 projects. More projects can be listed in the "Additional Projects" tab. This tab contains a table with space for up to 200 additional projects. In order for these additional projects and expenditures to be correctly classified and included in the final totals, each project must be assigned a Project Type and Funding Source Type from the dropdown lists in columns B and C.

Links to Template Parts:

[Background Information](#)

[Part 1](#)

[Part 2](#)

[Part 3](#)

[Part 4](#)

[Part 5](#)

[Part 6](#)

[Part 7](#)

[Part 8](#)

[Additional Projects - This table contains additional rows for projects that do not fit into the main tables in Parts 5 and 6](#)

Background Information

Please provide your contact and location information, then proceed to the template on the next sheet.

Name of Local Government:	Palm Bay Community Development District
Name of stormwater utility, if applicable:	N/A
Contact Person	
Name:	Chuck Adams
Position/Title:	District Manager
Email Address:	adamsc@whhassociates.com
Phone Number:	239-464-7114

Indicate the Water Management District(s) in which your service area is located.

- Northwest Florida Water Management District (NFWWMD)
- Suwannee River Water Management District (SRWMD)
- St. Johns River Water Management District (SJRWMD)
- Southwest Florida Water Management District (SWFWMD)
- South Florida Water Management District (SFWMD)

Indicate the type of local government:

- Municipality
- County
- Independent Special District

Part 1.0 Detailed description of the stormwater management program (Section 403.9302(3)(a), F.S.)

The stormwater management program, as defined in the Introduction, includes those activities associated with the management, operation and maintenance, and control of stormwater and stormwater management systems, including activities required by state and federal law. The detailed program description is divided into multiple subparts consisting of narrative and data fields.

Part 1.1 Narrative Description:

Please provide a brief description of the current institutional strategy for managing stormwater in your jurisdiction. Please include any mission statement, divisions or departments dedicated solely or partly to managing stormwater, dedicated funding sources, and other information that best describes your approach to stormwater:

It is the goal of the Palm Bay Community Development District (PBCDD) to operate and maintain the water management system for the Palm Bay Community (PBC) in accordance with the existing Southwest Florida Water Management District Environmental Resource Permit.

On a scale of 1 to 5, with 5 being the highest, please indicate the importance of each of the following goals for your program:

0	1	2	3	4	5	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Drainage & flood abatement (such as flooding events associated with rainfall and hurricanes)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Water quality improvement (TMDL Process/BMAPs/other)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reduce vulnerability to adverse impacts from flooding related to increases in frequency and duration of rainfall events, storm surge and sea level rise

Other:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Part 1.2 Current Stormwater Program Activities:

Please provide answers to the following questions regarding your stormwater management program.

- Does your jurisdiction have an NPDES Municipal Separate Storm Sewer System (MS4) Permit?

No

If yes, is your jurisdiction regulated under Phase I or Phase II of the NPDES Program:

Phase I

- Does your jurisdiction have a dedicated stormwater utility?

No

If no, do you have another funding mechanism?

Yes

If yes, please describe your funding mechanism.

General Fund Budget non-advalorem assessments

- Does your jurisdiction have a Stormwater Master Plan or Plans?

Yes

If Yes:

How many years does the plan(s) cover?

Unlimited

Are there any unique features or limitations that are necessary to understand what the plan does or does not address?

See SWFWMD Permit

Please provide a link to the most recently adopted version of the document (if it is published online):

N/A

- Does your jurisdiction have an asset management (AM) system for stormwater infrastructure?

Yes

If Yes, does it include 100% of your facilities?

Yes

If your AM includes less than 100% of your facilities, approximately what percent of your facilities are included?

- Does your stormwater management program implement the following (answer Yes/No):

A construction sediment and erosion control program for new construction (plans review and/or inspection)?

No

An illicit discharge inspection and elimination program?

Yes

A public education program?

Yes

A program to involve the public regarding stormwater issues?

Yes

A "housekeeping" program for managing stormwater associated with vehicle maintenance yards, chemical storage, fertilizer management, etc. ?

No

A stormwater ordinance compliance program (*i.e.*, for low phosphorus fertilizer)?

No

Water quality or stream gage monitoring?

No

A geospatial data or other mapping system to locate stormwater infrastructure (GIS, etc.)?

No

A system for managing stormwater complaints?

Yes

Other specific activities?

As a special district of the State of Florida, the Palm Bay CDD has limited powers that have been granted by the State. The PBCDD relies upon Hillsborough County to provide inspection, erosion control water monitoring programs.

Notes or Comments on any of the above:

--

Part 1.3 Current Stormwater Program Operation and Maintenance Activities

Please provide answers to the following questions regarding the operation and maintenance activities undertaken by your stormwater management program.

- Does your jurisdiction typically assume maintenance responsibility for stormwater systems associated with new private development (*i.e.*, systems that are dedicated to public ownership and/or operation upon completion)?

Yes

Notes or Comments on the above:

Completed water management improvements that provide a public benefit within the boundary of the PBCDD, can be transferred to the PBCDD for ongoing operation and maintenance.
--

- Does your stormwater operation and maintenance program implement any of the following (answer Yes/No):

Routine mowing of turf associated with stormwater ponds, swales, canal/lake banks, etc. ?	Yes
Debris and trash removal from pond skimmers, inlet grates, ditches, etc. ?	Yes
Invasive plant management associated with stormwater infrastructure?	Yes
Ditch cleaning?	No
Sediment removal from the stormwater system (vacator trucks, other)?	Yes
Muck removal (dredging legacy pollutants from water bodies, canal, etc.)?	No
Street sweeping?	Yes
Pump and mechanical maintenance for trash pumps, flood pumps, alum injection, etc. ?	No
Non-structural programs like public outreach and education?	Yes
Other specific routine activities?	

Part 2. Detailed description of the stormwater management system and its facilities and projects (continued Section 403.9302(3)(a), F.S.)

A stormwater management system, as defined in the Introduction, includes the entire set of site design features and structural infrastructure for collection, conveyance, storage, infiltration, treatment, and disposal of stormwater. It may include drainage improvements and measures to prevent streambank channel erosion and habitat degradation. This section asks for a summary description of your stormwater management system. It is not necessary to provide geospatial asset data or a detailed inventory. For some, it may be possible to gather the required data from your Asset Management (AM) system. For others, data may be gathered from sources such as an MS4 permit application, aerial photos, past or ongoing budget investments, water quality projects, or any other system of data storage/management that is employed by the jurisdiction.

Please provide answers to the following questions regarding your stormwater system inventory. Enter zero (0) if your system does not include the component.

Estimated feet or miles of buried culvert:

Estimated feet or miles of open ditches/conveyances (lined and unlined) that are maintained by the stormwater program:

Estimated number of storage or treatment basins (*i.e.*, wet or dry ponds):

Estimated number of gross pollutant separators including engineered sediment traps such as baffle boxes, hydrodynamic separators, *etc.* :

Number of chemical treatment systems (*e.g.*, alum or polymer injection):

Number of stormwater pump stations:

Number of dynamic water level control structures (*e.g.*, operable gates and weirs that control canal water levels):

Number of stormwater treatment wetland systems:

Other:

Number	Unit of Measurement
1,525.00	Feet
0.00	Feet
1	
0	
0	
0	
0	
0	

Notes or Comments on any of the above:

Which of the following green infrastructure best management practices do you use to manage water flow and/or improve water quality (answer Yes/No):

Best Management Practice	Current	Planned
Tree boxes	No	No
Rain gardens	No	No
Green roofs	No	No
Pervious pavement/pavers	No	No
Littoral zone plantings	No	No
Living shorelines		

Other Best Management Practices:

3 Head aeration system in retention pond	Yes	No

Please indicate which resources or documents you used when answering these questions (check all that apply).

- Asset management system
- GIS program
- MS4 permit application
- Aerial photos
- Past or ongoing budget investments
- Water quality projects

Other(s):

Part 3. The number of current and projected residents served calculated in 5-year increments (Section 403.9302(3)(b), F.S.)

Counties and municipalities: Instead of requiring separate population projections, EDR will calculate the appropriate population estimates for each municipality or the unincorporated area of the county. If your service area is less than or more than your local government's population, please describe in the first text box provided below for part 4.0.

Independent Special Districts:

If an independent special district's boundaries are completely aligned with a county or a municipality, identify that jurisdiction here:

Palm Bay Community Development District

Any independent special district whose boundaries do not coincide with a county or municipality must submit a GIS shapefile with the current and projected service area. EDR will calculate the appropriate population estimates based on that map. Submission of this shapefile also serves to complete Part 4.0 of this template.

Part 4.0 The current and projected service area for the stormwater management program or stormwater management system (Section 403.9302(3)(c), F.S.)

Rather than providing detailed legal descriptions or maps, this part of the template is exception-based. In this regard, if the stormwater service area is less than or extends beyond the geographic limits of your jurisdiction, please explain.

N/A

Similarly, if your service area is expected to change within the 20-year horizon, please describe the changes (e.g., the expiration of an interlocal agreement, introduction of an independent special district, etc.).

N/A

[Proceed to Part 5](#)

Part 5.0 The current and projected cost of providing services calculated in 5-year increments (Section 403.9302(3)(d), F.S.)

Given the volume of services, jurisdictions should use the template’s service groupings rather than reporting the current and projected cost of each individual service. Therefore, for the purposes of this document, “services” means:

1. Routine operation and maintenance (inclusive of the items listed in Part 1.3 of this document, ongoing administration, and non-structural programs)
2. Expansion (that is, improvement) of a stormwater management system.

Expansion means new work, new projects, retrofitting, and significant upgrades. Within the template, there are four categories of expansion projects.

1. Flood protection, addressed in parts 5.2 and 5.3... this includes capital projects intended for flood protection/flood abatement
2. Water quality, addressed in part 5.2 and 5.3... this includes stormwater projects related to water quality improvement, such as BMAPs; projects to benefit natural systems through restoration or enhancement; and stormwater initiatives that are part of aquifer recharge projects
3. Resiliency, addressed in part 5.4... this includes all major stormwater initiatives that are developed specifically to address the effects of climate change, such as sea level rise and increased flood events
4. End of useful life replacement projects, addressed in part 6.0... this includes major expenses associated with the replacement of aging infrastructure

While numbers 3 and 4 have components that would otherwise fit into the first two categories, they are separately treated given their overall importance to the Legislature and other policymakers.

Expansion projects are further characterized as currently having either a committed funding source or no identified funding source. Examples of a committed funding source include the capacity to absorb the project’s capital cost within current budget levels or forecasted revenue growth; financing that is underway or anticipated (bond or loan); known state or federal funding (appropriation or grant); special assessment; or dedicated cash reserves for future expenditure.

All answers should be based on local fiscal years (LFY, beginning October 1 and running through September 30). Please use nominal dollars for each year, but include any expected cost increases for inflation or population growth. Please check the EDR website for optional growth rate schedules that may be helpful.

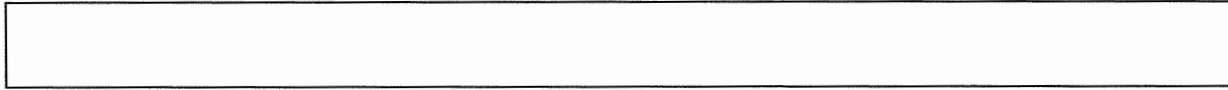
If you have more than 5 projects in a particular category, please use the "Additional Projects" tab. There, you can use dropdown lists to choose the project category and whether there is a committed funding source, then enter the project name and expenditure amounts.

Part 5.1 Routine Operation and Maintenance

Please complete the table below, indicating the cost of operation and maintenance activities for the current year and subsequent five-year increments throughout the 20-year horizon. Your response to this part should exclude future initiatives associated with resiliency or major expenses associated with the replacement of aging infrastructure; these activities are addressed in subparts 5.4 and 6.0. However, do include non-structural programs like public outreach and education in this category.

If specific cost data is not yet available for the current year, the most recent (2020-21) O&M value can be input into the optional growth rate schedules (available on EDR’s website as an Excel workbook). The most recent O&M value can be grown using the provided options for inflation, population growth, or some other metric of your choosing. If the growth in your projected total O&M costs is more than 15% over any five-year increment, please provide a brief explanation of the major drivers.

Routine Operation and Maintenance	Expenditures (in \$thousands)				
	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Operation and Maintenance Costs	3	18	21	24	28
Brief description of growth greater than 15% over any 5-year period:					



Part 5.2 Future Expansion (Committed Funding Source)

Please list expansion projects and their associated costs for the current year and subsequent five-year increments throughout the 20-year planning horizon. In this section, include stormwater system expansion projects or portions of projects with a committed funding source. If you include a portion of a project that is not fully funded, the project's remaining cost must be included in part 5.3, Expansion Projects with No Identified Funding Source.

Though many, if not most, stormwater projects benefit both flood protection and water quality, please use your best judgment to either allocate costs or simply select the primary purpose from the two categories below.

5.2.1 Flood Protection (Committed Funding Source): Provide a list of all scheduled new work, retrofitting and upgrades related to flood protection/flood abatement. Include infrastructure such as storage basins, piping and other conveyances, land purchases for stormwater projects, etc. Also include major hardware purchases such as vactor/jet trucks.

5.2.2 Water Quality Projects (Committed Funding Source): Please provide a list of scheduled water quality projects in your jurisdiction, such as treatment basins, alum injection systems, green infrastructure, water quality retrofits, etc., that have a direct stormwater component. The projected expenditures should reflect only those costs.

- If you are party to an adopted BMAP, please include the capital projects associated with stormwater in this table. Include BMAP project number, cost to your jurisdiction, and year(s) that capital improvement costs are to be incurred. For reference, DEP publishes a complete list of adopted BMAP projects as an appendix in their Annual STAR Report.

Expansion Projects with a Committed Funding Source

5.2.1 Flood Protection

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

5.2.2 Water Quality

Expenditures (in \$thousands)

Project Name (or, if applicable, BMAP Project Number or ProjID)	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

Part 5.3 Future Expansion with No Identified Funding Source

Please provide a list of known expansion projects or anticipated need(s) without formal funding commitments(s), formal pledges, or obligations. If you included a portion of a project that was partially covered by a committed source in part 5.2 above, list the projects and their remaining costs below.

5.3.1 Future Flood Protection with No Identified Funding Source: Please provide a list of future flood protection/flood abatement projects, associated land purchases, or major hardware purchases that are needed in your jurisdiction over the next 20 years. Future needs may be based on Master Plans, Comprehensive Plan Elements, Water Control Plans, areas of frequent flooding, hydrologic and hydraulic modeling, public safety, increased frequency of maintenance, desired level of service, flooding complaints, etc.

5.3.2 Future Water Quality Projects with no Identified Funding Source: Please provide a list of future stormwater projects needed in your jurisdiction over the next 20 years that are primarily related to water quality issues. Future needs may be based on proximity to impaired waters or waters with total maximum daily loads (TMDLs), BMAPs, state adopted Restoration Plans, Alternative Restoration Plans, or other local water quality needs.

- If you are party to an adopted BMAP, please list capital projects associated with stormwater. Include BMAP project number, cost to your jurisdiction, and year(s) that capital improvement costs are to be incurred.
- List other future water quality projects, including those in support of local water quality goals as well as those identified in proposed (but not yet adopted) BMAPs.

Expansion Projects with No Identified Funding Source

5.3.1 Flood Protection

Project Name	Expenditures (in \$thousands)				
	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

5.3.2 Water Quality

Project Name (or, if applicable, BMAP Project Number or ProjID)	Expenditures (in \$thousands)				
	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

Please indicate which resources or documents you used to complete table 5.3 (check all that apply).

- Stormwater Master Plan
- Basin Studies or Engineering Reports
- Adopted BMAP
- Adopted Total Maximum Daily Load
- Regional or Basin-specific Water Quality Improvement Plan or Restoration Plan

Specify:

- Other(s):

Part 5.4 Stormwater projects that are part of resiliency initiatives related to climate change

Please list any stormwater infrastructure relocation or modification projects and new capital investments specifically needed due to sea level rise, increased flood events, or other adverse effects of climate change. When aggregating, include O&M costs for these future resiliency projects and investments in this table (not in part 5.1). If your jurisdiction participates in a Local Mitigation Strategy (LMS), also include the expenditures associated with your stormwater management system in this category (for example, costs identified on an LMS project list).

Resiliency Projects with a Committed Funding Source		Expenditures (in \$thousands)			
Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

Resiliency Projects with No Identified Funding Source		Expenditures (in \$thousands)			
Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

- Has a vulnerability assessment been completed for your jurisdiction’s storm water system?

If no, how many facilities have been assessed?
- Does your jurisdiction have a long-range resiliency plan of 20 years or more?

If yes, please provide a link if available:

If no, is a planning effort currently underway?

Part 6.0 The estimated remaining useful life of each facility or its major components (Section 403.9302(3)(e), F.S.)

Rather than reporting the exact number of useful years remaining for individual components, this section is constructed to focus on infrastructure components that are targeted for replacement and will be major expenses within the 20-year time horizon. Major replacements include culverts and pipe networks, control structures, pump stations, physical/biological filter media, etc. Further, the costs of retrofitting when used in lieu of replacement (such as slip lining) should be included in this part. Finally, for the purposes of this document, it is assumed that open storage and conveyance systems are maintained (as opposed to replaced) and have an unlimited service life.

In order to distinguish between routine maintenance projects and the replacement projects to be included in this part, only major expenses are included here. A major expense is defined as any single replacement project greater than 5% of the jurisdiction's total O&M expenditures over the most recent five-year period (such as a project in late 2021 costing more than 5% of the O&M expenditures for fiscal years 2016-2017 to 2020-2021).

If you have more than 5 projects in a particular category, please use the "Additional Projects" tab. There, you can use dropdown lists to choose the project category and whether there is a committed funding source, then enter the project name and expenditure amounts.

End of Useful Life Replacement Projects with a Committed Funding Source

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Estimated Annual Pipe Repair/Replacement					
All pipe is RCP w/useful life of 75+ years.					
No replace project anticipated for next 20 years.					

End of Useful Life Replacement Projects with No Identified Funding Source

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Estimated Annual Pipe Repair/Replacement					
All pipe is RCP w/useful life of 75+ years.					
No replace project anticipated for next 20 years.					

Part 7.0 The most recent 5-year history of annual contributions to, expenditures from, and balances of any capital account for maintenance or expansion of any facility or its major components. (Section 403.9302(3)(f), F.S.)

This part of the template also addresses a portion of s. 403.9302(3)(g), F.S., by including historical expenditures. Many local governments refer to these as "actual" expenditures.

Consistent with expenditure projections, the jurisdiction's actual expenditures are categorized into routine O&M, expansion, resiliency projects, and replacement of aging infrastructure. Additionally, the table includes space for reserve accounts. EDR's interpretation of subparagraph 403.9302(3)(f), F.S., is that "capital account" refers to any reserve account developed specifically to cover future expenditures.

Note that for this table:

- Expenditures for local fiscal year 2020-21 can be estimated based on the most current information if final data is not yet available.
- Current Year Revenues include tax and fee collections budgeted for that fiscal year as well as unexpended balances from the prior year (balance forward or carry-over) unless they are earmarked for the rainy day or a dedicated reserve as explained in the following bullets.
- Bond proceeds should reflect only the amount expended in the given year.
- A reserve is a dedicated account to accumulate funds for a specific future expenditure.
- An all-purpose rainy day fund is a type of working capital fund typically used to address costs associated with emergencies or unplanned events.

The sum of the values reported in the "Funding Sources for Actual Expenditures" columns should equal the total "Actual Expenditures" amount. The cells in the "Funding Sources for Actual Expenditures" section will be highlighted red if their sum does not equal the "Actual Expenditures" total.

If you do not have a formal reserve dedicated to your stormwater system, please enter zero for the final two reserve columns.

Routine O&M

	Total		Funding Sources for Actual Expenditures				Contributions to Reserve Account	Balance of Reserve Account
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund			
2016-17	2,075	2,075	0	0	0	0	0	
2017-18	1,845	1,845	0	0	0	0	0	
2018-19	3,342	3,342	0	0	0	0	0	
2019-20	1,851	1,851	0	0	0	0	0	
2020-21	2,460	2,460	0	0	0	0	0	

Expansion

	Total		Funding Sources for Actual Expenditures				Contributions to Reserve Account	Balance of Reserve Account
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund			
2016-17	N/A							
2017-18								
2018-19								
2019-20								
2020-21								

Resiliency

	Total		Funding Sources for Actual Expenditures				Contributions to Reserve Account	Balance of Reserve Account
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund			
2016-17	N/A							
2017-18								
2018-19								
2019-20								
2020-21								

Replacement of Aging Infrastructure

	Total		Funding Sources for Actual Expenditures				Contributions to Reserve Account	Balance of Reserve Account
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund			
2016-17	N/A							
2017-18								
2018-19								
2019-20								
2020-21								

Part 8.0 The local government's plan to fund the maintenance or expansion of any facility or its major components. The plan must include historical and estimated future revenues and expenditures with an evaluation of how the local government expects to close any projected funding gap (Section 403.9302(3)(g), F.S.)

In this template, the historical data deemed necessary to comply with s. 403.9302(3)(g), F.S., was included in part 7.0. This part is forward looking and includes a funding gap calculation. The first two tables will be auto-filled from the data you reported in prior tables. To do this, EDR will rely on this template's working definition of projects with committed funding sources, *i.e.*, EDR assumes that all committed projects have committed revenues. Those projects with no identified funding source are considered to be unfunded. EDR has automated the calculation of projected funding gaps based on these assumptions.

Committed Funding Source	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Maintenance	18	21	24	28
Expansion	0	0	0	0
Resiliency	0	0	0	0
Replacement/Aging Infrastructure	0	0	0	0
Total Committed Revenues (=Total Committed Projects)	18	21	24	28

No Identified Funding Source	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Maintenance	0	0	0	0
Expansion	0	0	0	0
Resiliency	0	0	0	0
Replacement/Aging Infrastructure	0	0	0	0
Projected Funding Gap (=Total Non-Committed Needs)	0	0	0	0

For any specific strategies that will close or lessen a projected funding gap, please list them in the table below. For each strategy, also include the expected new revenue within the five-year increments.

Strategies for New Funding Sources	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A				
Total	0	0	0	0
Remaining Unfunded Needs	0	0	0	0

PALM BAY
COMMUNITY DEVELOPMENT DISTRICT

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**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
MARCH 31, 2022**

**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
MARCH 31, 2022**

	<u>Major Funds</u>	Total Governmental
ASSETS	General	Funds
Cash	\$ 99,120	\$ 99,120
Investments	497	497
Accounts receivable	250	250
Due from other governments	196,500	196,500
Teco deposit	430	430
Total assets	<u>\$ 296,797</u>	<u>\$ 296,797</u>
 LIABILITIES AND FUND BALANCES		
Liabilities:		
Lease deposit refundable	2,700	2,700
Due to other funds		
Enterprise	<u>3,306</u>	<u>3,306</u>
Total liabilities	<u>6,006</u>	<u>6,006</u>
 Fund Balances:		
Unassigned	<u>290,791</u>	<u>290,791</u>
Total fund balances	<u>290,791</u>	<u>290,791</u>
Total liabilities and fund balance	<u>\$ 296,797</u>	<u>\$ 296,797</u>

**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDED MARCH 31, 2022**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessments	\$ 1,916	\$ 173,770	\$ 185,780	94%
Interest & miscellaneous	1	2,831	250	1132%
Total revenues	<u>1,917</u>	<u>176,601</u>	<u>186,030</u>	95%
EXPENDITURES				
Professional				
Supervisors	-	1,722	5,383	32%
Management	1,545	9,268	18,536	50%
Audit	-	-	7,200	0%
Legal	-	3,098	2,000	155%
Engineering fees	-	1,325	-	N/A
Postage	-	169	425	40%
Meeting room	-	355	1,000	36%
Insurance	-	7,135	7,584	94%
Printing and binding	46	274	548	50%
Legal advertising	-	791	2,000	40%
Other current charges	45	422	800	53%
Annual district filing fee	-	175	175	100%
Website	-	-	705	0%
ADA website compliance	-	-	205	0%
Tax bills	-	-	675	0%
Total professional	<u>1,636</u>	<u>24,734</u>	<u>47,236</u>	52%
Debt service				
Cost of issuance	-	3,500	-	N/A
Total debt service	<u>-</u>	<u>3,500</u>	<u>-</u>	N/A
Parks & recreation				
Boat lift repair and maintenance	282	1,764	6,000	29%
Lake maintenance	205	1,025	2,500	41%
Capital outlay	21,425	21,425	53,500	40%
Total parks & recreation	<u>21,912</u>	<u>24,214</u>	<u>62,000</u>	39%
Access control				
Telephone - gate	285	1,595	3,000	53%
Insurance - property & causality	-	2,801	2,976	94%
Repairs & maintenance - gate	2,466	15,328	28,000	55%
Landscape maintenance	1,430	7,349	14,000	52%
Contingency	-	-	750	0%
Capital outlay	-	-	5,000	0%
Total access control	<u>4,181</u>	<u>27,073</u>	<u>53,726</u>	50%
Roadway/signage/street lighting				
Electric utility service	1,704	7,763	13,000	60%
Repairs and maintenance	175	2,692	3,000	90%
Total roadway/signage/street lighting	<u>1,879</u>	<u>10,455</u>	<u>16,000</u>	65%

**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDED MARCH 31, 2022**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Other fees & charges				
Property appraiser	-	-	2,903	0%
Tax collector	36	4,103	3,870	106%
Total other fees & charges	<u>36</u>	<u>4,103</u>	<u>6,773</u>	61%
Total expenditures	<u>29,644</u>	<u>94,079</u>	<u>185,735</u>	51%
Excess/(deficiency) of revenues over/(under) expenditures	(27,727)	82,522	295	
OTHER FINANCING SOURCES/(USES)				
Misc capital improvements loan proceeds	-	200,000	-	N/A
Total other financing sources	<u>-</u>	<u>200,000</u>	<u>-</u>	N/A
Net change in fund balances	(27,727)	282,522	295	
Fund balances - beginning	318,518	8,269	62,720	
Fund balances - ending	<u>\$ 290,791</u>	<u>\$ 290,791</u>	<u>\$ 63,015</u>	

**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT
PROPRIETARY FUND
STATEMENT OF NET POSITION
MARCH 31, 2022**

ASSETS	<u>Balance</u>
Current assets:	
Cash - SunTrust	\$ 80,736
Accounts receivable - (net of allowances for uncollectible)	16,128
Assessments receivable	<u>3,306</u>
Total current assets	<u>100,170</u>
 Noncurrent assets:	
Utility plant and improvements	171,770
Less accumulated depreciation	<u>(171,770)</u>
Total capital assets, net of accumulated depreciation	<u>-</u>
Total noncurrent assets	<u>-</u>
Total assets	<u>100,170</u>
 LIABILITIES	
Current liabilities:	
Customer deposits payable	<u>7,200</u>
Total liabilities	<u>7,200</u>
 NET POSITION	
Unrestricted	<u>92,970</u>
Total net position	<u>\$ 92,970</u>

**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT
PROPRIETARY FUND
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
FOR THE PERIOD ENDED MARCH 31, 2022**

	Current Month	Year to Date	Budget	% of Budget
OPERATING REVENUES				
Assessment levy	\$ 229	\$ 20,756	\$ 22,200	93%
Charges for sales and services:				
Water & sewer	8,625	56,368	110,000	51%
Interest	1	4	10	40%
Total operating revenues	<u>8,855</u>	<u>77,128</u>	<u>132,210</u>	58%
OPERATING EXPENSES				
Water & sewer - county	10,014	54,039	95,767	56%
Maintenance costs	-	15,576	20,000	78%
Other current charges	163	1,032	2,200	47%
Total operating expenses	<u>10,177</u>	<u>70,647</u>	<u>117,967</u>	60%
Operating income	<u>(1,322)</u>	<u>6,481</u>	<u>14,243</u>	46%
NONOPERATING REVENUES/(EXPENSES)				
Property appraiser	-	-	(333)	0%
Tax collector	(5)	(415)	(444)	93%
Total nonoperating revenues/(expenses)	<u>(5)</u>	<u>(415)</u>	<u>(777)</u>	53%
Change in net position	(1,327)	6,066	13,466	
Total net position - beginning	94,297	86,904	77,410	
Total net position - ending	<u>\$ 92,970</u>	<u>\$ 92,970</u>	<u>\$ 90,876</u>	

PALM BAY
COMMUNITY DEVELOPMENT DISTRICT

12

DRAFT

**MINUTES OF MEETING
PALM BAY
COMMUNITY DEVELOPMENT DISTRICT**

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The Board of Supervisors of the Palm Bay Community Development District held a Regular Meeting on January 13, 2022, at 9:00 a.m., at the Courtyard by Marriott Tampa/Oldsmar, 4014 Tampa Road, Oldsmar, Florida 34677.

Present were:

Rob Bergman (via telephone)	Chair
Joe Aschenbrenner	Vice Chair
Win Williamson	Assistant Secretary
Speros Margetis	Assistant Secretary

Also present, were:

Chuck Adams	District Manager
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FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 9:11 a.m. Supervisors Aschenbrenner, Margetis and Williamson were present in person. Supervisor Bergman was attending via telephone. One seat was vacant.

SECOND ORDER OF BUSINESS

Public Comments: Agenda Items

There were no public comments.

THIRD ORDER OF BUSINESS

Consider Appointment of Qualified Elector to Fill Unexpired Term of Seat 4

This item was deferred.

FOURTH ORDER OF BUSINESS

Administration of Oath of Office to Newly Appointed Supervisor *(the following will be provided in a separate package)*

- 39 **A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- 40 **B. Membership, Obligations and Responsibilities**
- 41 **C. Financial Disclosure Forms**
- 42 **I. Form 1: Statement of Financial Interests**
- 43 **II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
- 44 **III. Form 1F: Final Statement of Financial Interests**
- 45 **D. Form 8B – Memorandum of Voting Conflict**

46 This item was deferred.

47

48	FIFTH ORDER OF BUSINESS	Consideration of Resolution 2022-01,
49		Designating Certain Officers of the District,
50		and Providing for an Effective Date

51
52 This item was deferred.

53

54	SIXTH ORDER OF BUSINESS	Continued Discussion: Capital
55		Improvement Program and Closing Loan
56		with FineMark National Bank & Trust

57
58 The following items were discussed:

59 ➤ Instead of conducting a survey to determine the support for the Capital Improvement
60 Program (CIP) and financing, this matter was discussed at an informal gathering and during a
61 meeting with the Boat Club Association, clarifying this as community property.

62 ➤ The CDD already assessed and collected the revenues to make the first year’s principal
63 and interest payments on the loan.

64 ➤ District Counsel summarized the results of the conversations with Mr. Adams and Mr.
65 Aschenbrenner and emailed them to the Board. From a legal perspective, the Board Members
66 are on firm ground to proceed as anticipated. Mr. Adams stated that the CDD is the title owner
67 of the property underneath and has liability exposure as a result.

68 The Board Members voiced their opinions on proceeding with the repairs, due to
69 liability concerns and the responsibility to increase community assets.

70 ➤ Mr. Adams discussed valuing the asset and working with the HOA on a survey to
71 determine if there is interest in making this community asset a private asset. If this occurs, the
72 slip owners would reimburse the CDD for the cost of the dock repairs.

73 ➤ The CDD is not required to conduct another survey, as research deemed no other
74 documents regarding ownership exist; however, signatures should be authenticated.

75 Mr. Adams asked the Board to reaffirm their support for proceeding with closing the
76 loan with FineMark Bank.

77 ➤ The Boat Club (BC) collected funds that the CDD will designate as revenue contributions
78 toward finger pier replacements.

79 ➤ Mr. Adams to ensure the contractor bills the two separate projects, for the finger piers
80 versus gangway, under one contract.

81 ➤ The CDD is the landowner of Tract B, upon which the main gangway is located, and
82 would be able to repair that area without enforcing deed restrictions to repair the rest of the
83 area, such as the individual boat slips.

84 ➤ The memorandum is available as a public record.

85

On MOTION by Mr. Margetis and seconded by Mr. Aschenbrenner, with all in favor, authorizing District Staff to proceed with closing the loan with FineMark National Bank & Trust, based upon the conditions previously outlined in the previously approved Term Sheet, was approved.

90

91

SEVENTH ORDER OF BUSINESS

Update: Stormwater Reporting Requirements

93

94

95 Mr. Adams stated that new legislation requires governmental entities to prepare and
96 submit a 20-Year Stormwater and Wastewater Management Needs Analysis Report by June 30,
97 2022, and every five years thereafter. This will require input from the District Engineer, at an
98 expected cost of about \$10,000 for the initial Report. Fund balance would be used since this is
99 an unbudgeted expense. The Report would be presented at the April meeting.

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On MOTION by Mr. Williamson and seconded by Mr. Margetis, with all in favor, authorizing District Staff to proceed with preparing the 20-Year Stormwater and Wastewater Management Needs Analysis Report, was approved.

EIGHTH ORDER OF BUSINESS

Discussion: Marina Remote Controls Available for Purchase by Residents

Mr. Bergman suggested allowing homeowners to purchase a marina remote control directly from Mazzella FHS, due to the CDD incurring replacement costs due to water damage. Discussion ensued regarding programming and the CDD not being involved in this process.

On MOTION by Mr. Williamson and seconded by Mr. Margetis, with all in favor, allowing homeowners to purchase Marina Remote Controls directly from Mazzella FHS, was approved.

▪ **Beach Park Enhancement Project**

This item was an addition to the agenda.

Mr. Margetis discussed the project and the costs obtained from the vendor to repair the railroad ties and gaps up to the new seawall, to prevent sand washing out, and to install about 18 yards of sand. He suggested approving a not-to-exceed amount while other proposals are being obtained but completing the project within 30 days. He discussed the scope of work and noted that removing and resetting the concrete tables and seats is expensive; a gazebo was not included. The project includes leveling pavers and repairing sod. Replacing the concrete tables with wooden tables and the staging materials, were discussed.

Mr. Margetis voiced his opinion that now is the time to remove the kayak racks and have users register and pay nominal fees to the HOA.

On MOTION by Mr. Williamson and seconded by Mr. Aschenbrenner, with all in favor, authorizing proceeding with the Beach Park Enhancement Project, in a not-to-exceed amount of \$20,000, was approved.

136 ▪ **Changing Boat Cradle Limits**

137 **This item was an addition to the agenda**

138 Mr. Williamson asked the Board to reconsider the specs for the boat lift length and
139 weight of the boat. Discussion ensued regarding the lift weight limits versus maneuverability.

140

141 **On MOTION by Mr. Williamson and seconded by Mr. Margetis, with all in**
142 **favor, authorizing Staff to revise the length limits for the boat cradle to 32’,**
143 **based on published LOA, was approved.**

144

145

146 **NINTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial
Statements as of November 30, 2021**

147

148

149 Mr. Adams presented the Unaudited Financial Statements as of November 30, 2021.

150 The financials were accepted.

151

152 **TENTH ORDER OF BUSINESS**

**Approval of October 14, 2021 Regular
Meeting Minutes**

153

154

155 Mr. Adams presented the October 14, 2021 Regular Meeting Minutes.

156

157 **On MOTION by Mr. Aschenbrenner and seconded by Mr. Margetis, with all in**
158 **favor, the October 14, 2021 Regular Meeting Minutes, as presented, were**
159 **approved.**

160

161

162 **ELEVENTH ORDER OF BUSINESS**

Staff Reports

163

164 **A. District Counsel: *Straley Robin Vericker***

165 There was no report.

166 **B. District Engineer: *Landmark Engineering & Surveying Corp.***

167 There was no report.

168 **C. District Manager: *Wrathell, Hunt and Associates, LLC***

169 • **NEXT MEETING DATE: April 14, 2022 at 9:00 a.m.**

170 ○ **QUORUM CHECK**

171 The next meeting would be held on April 14, 2022.

172

173 **TWELFTH ORDER OF BUSINESS**

Public Comments: Non-Agenda Items

174

175 There were no public comments.

176

177 **THIRTEENTH ORDER OF BUSINESS**

Supervisors' Requests

178

179 Mr. Williamson asked if there was anything else to do or discuss as an option for
180 deeding around the marina, since the Consent to Use of Easement Agreement was not
181 successful.

182 Mr. Adams stated the survey was completed and includes the slivers and allows the CDD
183 to do exactly what it did for Mr. Ben Whited. Mr. Whited was the sole bidder and Management
184 received his check for the minimum amount, plus expenses. Mr. Adams stated that he plans to
185 ask if homeowners are interested in purchasing the slivers, once the documents concerning Mr.
186 Whited and the FineMark loan are finalized.

187 Mr. Aschenbrenner asked about the filing fee to install the dock for the kayak launch
188 and executing Consent to Use Agreements.

189 Mr. Adams stated that, once the launch is installed, the HOA has the authority to
190 enforce future improvements. Homeowners wanting to expand their footprint would be
191 required to contact the CDD, through the HOA review process.

192 Discussion ensued regarding concerns about the docks, maneuverability and liability.
193 Funding will be available by mid-February to commence the projects.

194 The Board was asked to obtain updated project proposals to submit to Mr. Adams to
195 begin issuing contracts. Affected homeowners will be advised of the upcoming dock project, in
196 case they are interested in piggy-backing on the CDD's project.

197 Mr. Margetis stated the Quorum Check box on the agenda letter needs to be corrected,
198 as follows:

199 Change "SPIROS" to "SPEROS"

200

201

202 **FOURTEENTH ORDER OF BUSINESS** **Adjournment**

203

204 There being nothing further to discuss, the meeting adjourned.

205

206 **On MOTION by Mr. Aschenbrenner and seconded by Mr. Williamson, with all**
207 **in favor, the meeting adjourned at 10:27 a.m.**

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

Chair/Vice Chair

**PALM BAY
COMMUNITY DEVELOPMENT DISTRICT**

13C



Craig Latimer
Supervisor of Elections

Our Vision: To be the best place in America to vote

GOVERNOR'S
STERLING
AWARD
RECIPIENT

April 18, 2022

To whom it may concern,

As per F.S. 190.006, you'll find the number of qualified registered electors for your Community Development District as of April 15, 2022, listed below.

Community Development District	Number of Registered Electors
Palm Bay	187

We ask that you respond to our office with a current list of CDD office holders by **June 1st** and that you update us throughout the year if there are changes. This will enable us to provide accurate information to potential candidates during filing and qualifying periods.

Please note it is the responsibility of each district to keep our office updated with current district information. If you have any questions, please do not hesitate to contact me at (813) 384-3944 or ewhite@votehillsborough.gov.

Respectfully,

Enjoli White
Candidate Services Manager

VoteHillsborough.gov



(813) 744 - 5900

Fred B. Karl County Center
601 E. Kennedy Blvd., 16th Floor, Tampa, FL 33602

Robert L. Gilder Elections Service Center
2514 N. Falkenburg Rd., Tampa, FL 33619

See website for regional office locations.

PALM BAY COMMUNITY DEVELOPMENT DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2021/2022 MEETING SCHEDULE

LOCATION

Courtyard by Marriott Tampa/Oldsmar, 4014 Tampa Road, Oldsmar, Florida 34677

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 14, 2021	Regular Meeting	9:00 AM
January 13, 2022	Regular Meeting	9:00 AM
April 14, 2022 NO QUORUM	Regular Meeting	9:00 AM
April 29, 2022	Regular Meeting	9:00 AM
July 14, 2022	Public Hearing & Regular Meeting	9:00 AM